



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting March 1, 2016

The March Regular Council Meeting was held this evening at 6:00 p.m. at the Cayce Tennis and Fitness Center. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Director of Utilities Blake Bridwell, and Chief Charles McNair were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Almond gave the invocation. Mayor Partin introduced Cayce Master Public Safety Officer Luis Feliciano to lead the assembly in the Pledge of Allegiance. Officer Feliciano, was born in Puerto Rico and raised in Rochester, N.Y. After graduating from High School he enlisted in the United States Marine Corp as an Infantry man. Upon discharge from the Marines he took a break in service to attend college at SUNY State College in New York. After college, Officer Feliciano enlisted in the United States Army and was sent to Suwon, S. Korea.

Mayor Partin stated that Officer Feliciano served twice on deployment in support of the Iraq war conflict after 9/11. After returning home from deployment, he enlisted in the Army National Guard - Reserves. He is currently serving his nation as an NCO/Noncommissioned Officer and the state of South Carolina in the Army National Guard - Reserves. He continues to proudly serve his nation and has served for over twenty years in combined military services. Upon return from his last deployment Officer Feliciano became a Public Safety Officer with the City of Cayce.

Approval of Minutes

Council Member Jenkins made a motion to approve the February 2, 2016 Regular Council Meeting minutes and the February 17, 2016 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Proclamations and Presentations

A. Approval of Proclamation – March for Meals Month

Council considered for approval a Proclamation designating March as March for Meals Month. Council Member Jenkins made a motion to approve the Proclamation as presented. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin stated that every year the March for Meals program invites local Mayors to participate in Community Champions Week where Mayors deliver meals to seniors who are homebound. She explained that she participates every year and anyone is welcome to volunteer to take seniors healthy meals.

B. Approval of Proclamation – End Racism Day

End Racism Day encourages all communities across the state to rejoice in the differences of each other and to celebrate the diversity of the human race rather than allow dissimilarities to become a reason for racial separation. Council Member Jenkins made a motion to approve the Proclamation proclaiming March 21, 2016 End Racism Day. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C. Presentation of Whole Sole Award

Mayor Partin asked Officer Luis Feliciano to join her at the podium. She stated that on February 5, 2016, Officer Feliciano was off duty and preparing to celebrate his 25th Wedding Anniversary with his wife. While en route to buy her a card he observed that a residence was on fire and saw the female resident enter the burning home. He immediately called 911 to report the fire then returned to his nearby home, gathered his firefighting gear and returned to the scene.

Mayor Partin stated that Officer Feliciano urged the resident to evacuate and attempted to escort her to safety. However in an extremely distraught state, she refused to leave without her pets. Officer Feliciano ultimately had to physically remove the resident from her burning home. The residence was a total loss, but thanks to Officer Feliciano's heroic actions, the resident suffered only minor injuries from an event that could have resulted in loss of life.

Mayor Partin stated that Battalion Chief Justin Buck wrote in his letter thanking MSPO Feliciano, "This incident had the positive outcome it did because the right person was at the right place early on when it mattered most...shortly after our arrival he

continued to assist by stretching a hand line and 'continue the fight'. Only after I made contact with him and instructed him to take a break would he leave his task."

MPSO Feliciano certainly went above and beyond in putting his own life at risk to save his neighbor. Additionally, he sacrificed his 25th Anniversary dinner with his wife to do so. Mayor Partin thanked him for his heroic actions. Officer Feliciano stated it was a privilege and honor to serve the citizens of the City of Cayce and he looked forward to continuing to serve and respond when called upon.

Other

A. Discussion and Approval of RFP Award for Cayce Public Safety Department Electrical Upgrades

Ms. Vance stated that Council approval was needed to accept the proposal from Gregory Electrical for electrical upgrades in the Public Safety building. She explained that new electrical panel installations and other electrical upgrades are needed since presently the panels are not adequate enough to maintain the amount of electrical service needed. The current system is a single phase residential which needs to be upgraded to a three phase commercial system. This would increase the amps from 150 to 300.

Ms. Vance stated that the Public Safety buildings also have an air quality issue that needs to be addressed. The current HVAC units throughout the buildings do not provide any outside ventilation air. New units need to be installed based on the sizes required to provide ventilation. The ductwork in the buildings is in poor condition and is not sealed. It needs to be replaced per the mechanical survey report that was performed by the consulting engineers.

Ms. Vance stated that the current electrical system is operating at maximum capacity and would not sustain a new unit. A licensed contractor would need to be hired to perform the necessary work. After the electrical improvements are made, the HVAC system improvements can be designed and funding for those improvements will be requested.

City staff has obtained quotes from two reputable, fully bonded and insured electrical companies for the electrical upgrades of the Public Safety building. Those companies are L&L Contractors and Gregory Electric. Both of the company's quotes are based upon the written RFP, written scope of work, and additional questions the City responded to in writing to the Contractors. Gregory Electric had the lowest quote at \$78,341. Ms. Vance stated that Council approved using up to \$100,000 of General Fund fund balance to upgrade the electrical at the Public Safety building at the January 5, 2016 Council Meeting.

Ms. Vance explained that the higher bidder included in their bid an item that was discussed in the walk through but was not included in the written scope of work. Staff subtracted that item from the bid and Gregory Electric still had the lowest bid. Ms. Vance explained that the low bid did come in under the amount that Council approved for the project but stated it was possible the amount could increase due to unforeseen issues once the project begins. She stated if that occurred staff would come back before Council for approval before proceeding.

Council Member Corley made a motion to approve the low bid from Gregory Electric in the amount of \$78,341.00 and authorize the City Manager to execute a contract between the City of Cayce and Gregory Electrical. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that staff completed the bond rating process with S&P and the City received a bond rating of A+ with a stable outlook going forward. She explained that the strong rating will be a positive for the bond sale, as well as eliminating the debt reserve fund requirement on the upcoming SRF loan and any loans in the future. The A+ rating will help the City be eligible for more savings when the bonds are sold.

Ms. Vance stated that there were three properties needed for the site of the new water tank. Two of the properties just closed and the third will close in a week. She stated that she was in the process of attending the City's neighborhood's monthly meetings to discuss the waterline replacement project and to answer any questions the residents may have. She explained that in the near future staff wants to have a meeting at Brookland Cayce High School for any interested residents to attend and meet with the engineers about the waterline replacement project.

Ms. Vance stated that the Guignard Park revitalization project and the new Kelly H. Jones Park in Riverland Park are both progressing quickly. She stated Ms. Greenwood would have the RFQ for the landscape architect/engineering firms out the next week for the all the flood repairs in the Riverwalk Park and at the Thomas Newman Boat Landing.

Ms. Vance stated that the City has two student interns from the University of South Carolina to assist staff with various projects. One student is researching economic development incentives. She stated that staff is working in creating a policy for incentives and has spoken to the City Attorney regarding what can and cannot be done. Ms. Vance stated that the other student is researching the history of the State Street properties since staff is considering applying for State Street to be put on the National Register of Historic Places. She stated it is eligible but the history of the properties is needed to apply. She stated staff has an upcoming meeting with State

Street property owners. Staff also has a meeting scheduled with the local realtors and developers to discuss the City's market analysis.

Ms. Vance stated that the Museum upgrades are under way and going well. The roof is being replaced and the exterior of the building is being painted. She stated the caboose on the Museum grounds was recently painted and looks great.

Committee Matters

A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Almond made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission - November 4, 2015
Board of Zoning Appeals – January 25, 2016

Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments

Accommodations Tax Committee – One Position

Mr. Mark Burt's term expired in February. He has been contacted and would like to serve again and the Committee recommends him for reappointment. Council Member Almond made a motion to reappoint Mr. Burt to the Accommodations Tax Committee. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Events Committee – One Position

Ms. Cindy Pedersen's term expired in March. She has been contacted and would like to serve again and the Committee recommends her for reappointment. Council Member Corley made a motion to reappoint Ms. Pedersen to the Events Committee. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Jenkins asked staff to contact DOT to see what the timeline is for having the white line at Godley Street repainted. It is currently almost completely faded and could be a potential hazard for drivers who do not know to stop there.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of a matter relating to the proposed location of businesses in an area served by the City of Cayce

Council Member Corley made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Possible Actions by Council in follow up to Executive Session

Mayor Partin stated that no action was taken in Executive Session.

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:18 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

